

Vermont Agency of Transportation (VTrans) Small Business Program

The VTrans Small Business Program was developed to encourage small businesses to actively participate on all VTrans contracting and procurement opportunities. Participation in the program is **free** and very user friendly, consisting of a super simple one page self-certification application that can be downloaded from our website: vtrans.vermont.gov/civil-rights/doing-business/small-business-center.

All registered businesses in our program are marketed in an online small business directory: vtrans.vermont.gov/civil-rights/doing-business/small-business-center/directory and are notified electronically of all bidding opportunities as well as training and networking events.

Program Highlights:

- Provides business development information, guidance, referrals, specialized training, and one-on-one business counseling to help small businesses succeed in the transportation industry.
- Receive weekly electronic notification of bid opportunities. The VTrans Office of Civil Rights sends electronic notification of bid opportunities and RFPs with links to Contract Administration's webpage where all plans are available and free of charge with the use of the Electronic Contracting and Bidding system.

Eligibility and Requirements:

- If average gross receipts are under the SBA size standard for the primary type of work the firm performs and under \$22.41 million annually, the firm would be considered a small business, eligible to apply for participation in the VTrans Small Business Program. (Per the small business definition set forth at 49 CFR Part 26.65. The USDOT definition currently limits the size standard to \$22.41 million in gross revenues, averaged over the past three years).
- Examples of the type of work typically used in road and bridge construction and the current size standard (dollars are shown in millions) for that type of work are provided on the SBA website. SBA's complete list of size standards, matched to the North American Industry Classification System (NAICS): www.census.gov/eos/www/naics, is available online: www.sba.gov/content/small-business-size-standards.

More Information can be found in our online Small Business Center: Vermont Small Business Center.

Contact

Vermont Agency of Transportation
Office of Civil Rights & Labor Compliance
219 North Main Street
Barre, VT 05641

Sonya Boisvert
Civil Rights Program Manager
Tel: 802-279-1330
Email:
sonya.boisvert@vermont.gov

Neysha Stuart
Civil Rights Program Coordinator
Tel: 802-793-0641
Email:
neysha.stuart@vermont.gov

Colleen Montague
Civil Rights Director
Tel: 802-777-2654
Email:
colleen.montague@vermont.gov